

# **CANBURY & RIVERSIDE ASSOCIATION (CARA)**

## **CONSTITUTION** AS ESTABLISHED 8<sup>th</sup> JUNE 1990

(as amended in 1991, 1992, 1993, 1994, 2002, 2005, 2006, 2009, 2012, 2014 and 2017)

THE CANBURY & RIVERSIDE ASSOCIATION IS A NON-POLITICAL ORGANISATION REPRESENTING RESIDENTS IN THE RIVERSIDE AREA OF NORTH KINGSTON UPON THAMES.

The boundaries of The Area are as specified from time to time, currently:-

- to the West, the bank of the River Thames, from the Barge Dock to the Half Mile Tree;
- to the North, Lower Ham Road, from the Half Mile Tree to the junction with Richmond Road;
- to the East, the west side of Richmond Road, from Lower Ham Road to Lower Kings Road; and
- to the South, Lower Kings Road and Canbury Place.

1. Its AIMS & OBJECTIVES are the protection and enhancement of amenities within The Area for residents and users.
2. MEMBERSHIP OF CARA shall be open to all persons resident or working permanently within The Area. A Member resident or working within The Area is entitled to bring other persons resident in his or her household in The Area to CARA events at the members' entrance rate and to CARA 'Members only' events. Membership of CARA will also be available to persons who support CARA's aims and objectives but who are neither resident nor working within The Area. Their acceptance into Membership will be at the discretion of CARA Committee. Non-resident Members will pay the same annual subscription and have membership entitlements as for Members except that they will only be entitled to receive CARA Newsletters and other communications by electronic means, such as e-mail.
3. THE BUSINESS OF THE ASSOCIATION shall be conducted by a Committee of up to 12 persons who shall be elected at the Annual General Meeting and drawn as widely as possible from those involved with the CARA area. The Committee shall have power to co-opt additional members if required.
4. THE COMMITTEE shall meet as often as may be deemed necessary, but it will endeavour to meet at least four times a year if possible. Five shall constitute a quorum.
5. THE ANNUAL GENERAL MEETING shall be held each year within 2 months of the end of the accounting year. The entire Committee shall be subject to election by a show of hands. Nominations for office must be received by the Chairman or Chairwoman in writing or by e-mail at least two weeks before the AGM and made generally available to all members with the AGM Agenda no less than one week before the meeting. Late nominations for office may be accepted at the discretion of the Chair.
6. THE ACCOUNTING REFERENCE DATE will be deemed as being 31<sup>st</sup> AUGUST. Annual membership subscriptions will be due from 1<sup>st</sup> September each year.
7. NOTICE OF RESOLUTIONS of matters to be raised at AGM must be submitted to the Secretary in writing or by e-mail two weeks in advance. Emergency motions may be accepted later at the Chair's discretion.
8. Other GENERAL MEETINGS may be called when necessary. A SPECIAL GENERAL MEETING may be requisitioned on written request signed by 20 members. On receipt of such a request, the Chair shall call such a meeting after a minimum three-week period and at the earliest practical opportunity at which a suitable hall becomes available.
9. THE ASSOCIATION shall be empowered to admit members of the public to the whole or part of general meetings. It shall be empowered to invite selected speakers to address meetings from the platform.
10. OFFICERS shall carry out their Association duties on a voluntary basis, but audited expenses incurred shall be reimbursed from Association funds.
11. THE COMMITTEE shall be empowered to make, at their discretion, small donations from the funds to local causes, which meet the aims and objects of the Association.
12. CHANGES TO THE MEMBERSHIP SUBSCRIPTION shall be agreed at the Annual General Meeting.
13. MEMBERSHIP of the Association shall imply acceptance of its Rules.